

## **In-Competition Testing Guidelines for Organizing Committees (OCs)**

This document outlines the responsibilities of OCs when athlete anti-doping testing is planned by the International Canoe Federation (ICF) at their event. The Doping Control procedures must be conducted in line with the International Standards for Testing and Investigations (ISTI) and the World Anti-Doping Agency (WADA) guidelines.

The following document outlines the minimum measures OCs should adhere to when facilitating anti-doping testing at an international event.

Please note that the International Testing Agency (ITA) In Competition Testing Guidelines for OCs is subject to review to ensure testing is conducted in line with the latest WADA guidelines.

### **1. Responsibilities of the Organising Committee (OC)**

Where athlete's anti-doping testing is planned at their event, OCs are responsible for the following:

- Appointing a staff member who will act as the first point of contact for the Doping Control Officer(s) (DCOs). The name and contact details should be communicated to the ITA via email as soon as possible.
- Providing suitable facilities which will be used as a Doping Control Station (DCS), as detailed under pt. 2 below.
- Providing the logistical support necessary for the DCO (the DCO has the responsibility to provide the sample collection equipment and carry out the testing session in accordance with [WADA's International Standard for Testing and Investigations \(ISTI\)](#)).

### **2. The Doping Control Station (DCS)**

The DCS should meet the criteria outlined below. OCs should use the Checklist which is sent to them along with these guidelines to ensure that all required elements for the DCS can be provided.

If the facilities proposed by the OC do not enable compliance with WADA's International Standard for Testing and Investigations (ISTI), the DCO may request modifications.

- The facilities used for the DCS must ensure the privacy, security, and safety of the users and should be reserved for the testing operations during the entire session.
- The Doping Control Station should be signposted. To ensure the privacy and security of the DCS, it is highly recommended that the door of the DCS is lockable.
- The DCS must be located inside the competition venue close to the field of play, changing rooms, and first aid facilities.
- Cleaning equipment must be provided for the DCO to wipe the facilities regularly.
- The Doping Control Station should consist of a waiting area, a processing area, and adjacent toilet facilities for the collection of samples, as detailed below.

## 2.1. The Waiting Area

The waiting area should include:

- Two (2) chairs per athlete being tested and one chair for each member of the sample collection personnel;
- One (1) table at the entrance to record the flow of athletes/staff entering and leaving the DCS.

## 2.2. The Processing Area

The processing room is used to prepare for sample collection, process the sample after it has been provided by the athlete, and complete all the necessary paperwork. It should include:

- One (1) table;
- Four (4) chairs;
- Washbasin, soap, and absorbent paper towel.

## 2.3. Toilets

- At least one toilet is required in the sample collection area and if possible, a separate sample collection area should be provided for each gender being tested;
- The toilet should be large enough for the DCO to accompany the athlete and directly observe the sample provision as required by WADA ISTI. Toilets for people with a disability are ideal for sample collection.

The Doping Control Station (including toilets) must not be used as a public facility, office, team locker room, or shared with any event operation during the testing session. It must be used solely for Doping Controls purposes until the end of the testing session.



Estelle DALOZ  
Testing Officer

**International Testing Agency**  
Avenue de Rhodanie 40B  
1007 Lausanne, Switzerland  
T +41 21 612 12 12  
[estelle.daloz@ita.sport](mailto:estelle.daloz@ita.sport) | [www.ita.sport](http://www.ita.sport)