

ICF CANOE SPRINT & PARACANOE WORLD CHAMPIONSHIPS 2018

TEAM LEADERS
MANUAL



22-26 AUGUST 2018





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ORGANIZING COMMITTEE

ADDRESS AND TELEPHONE NUMBERS

Organizing committee – office at the venue
ICF Canoe Sprint & Paracanoe World Championships 2018
Centro Náutico de Montemor-o-Velho
Rua do Prado S/N
3140-202 Montemor-o-Velho

Tel.: +351 93 20 80 306

E-mail: marcos@canoportugal.com

Website: www.canoesprintportugal.com

Contact person: Marcos Oliveira

ORGANIZING COMMITTEE STRUCTURE

Ricardo Machado	Race Manager
Marcos Oliveira	Project Manager
Manuel Preto	Logistics & Production Manager
António Pinheiro	City Hall Support
Nuno Tavares	Finance Control
Ana Catarina Neves	Teams Management
Juliana Dias	Communication Manager
Marli Valentim	Accreditation & Protocol
Paulo Leão	Transport Management
Carla Campelo	Accommodation Department
André Almeida	Human Resources
André Coelho	Volunteers
Frederico Silva	Field Logistics Manager
Hélder Araujo	Safety & Security Manager
Joaquim Santos	Safety & Security Event Support



✦ ICF MANAGEMENT BOARD

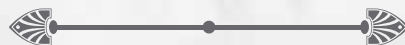
President Jose Perurena Lopez
Secretary General Simon Toulson

Jury
President of the Jury Thomas Konietzko (GER)
Member Albert Woods (GBR)
Member João Tomasini Schwertner (BRA)

ICF Chief Medical Officer Dr. Don MACKENZIE

INTERNATIONAL TECHNICAL OFFICIALS

Frank GARNER (CAN)	Chief Official
Miroslav HAVIAR (SKV)	Chief Judge
Alison HARRIS (NZL)	Deputy Chief Judge
CHARLES LUCKMAN (USA)	Competition Manager
Hugo GOMES (POR)	Technical Organizer
Virmantas GALDIKAS (GEO)	Boat Control
Alan WITHERDEN (RSA)	Boat Control
Allan MACDONALD (SKM)	Boat Control
Ana VIERA (POR)	Boat Control
KARL HUCK (GER)	Boat Control
Takayoshi NODA (JPN)	Boat Control
Marika DOGNEROVA (CZE)	Boat Control
Sergei SHABLYKA (BLR)	Starter
Matt WARREN (NZL)	Starter
Mark PENFOUND (CAN)	Starter
Fred BAHRAMI (AUS)	Aligner
Nykolay MORDVIN (RUS)	Aligner
George TOTH (ROM)	Course Umpire
Alan WITHERDEN (RSA)	Course Umpire
Jovana STANOJEVIC (SRB)	Course Umpire
Stefano ZSIGMOND (ITA)	Course Umpire
Monika WEIXL (HUN)	Course Umpire
Christina LENTINO VANICEK (BRA)	Course Umpire
Moshen MILAD (IRI)	Finish Line Judge
Chang KOK HUA (SGP)	Finish Line Judge
Miki BANDO (JPN)	Finish Line Judge



✦ GENERAL INFORMATION

IMPORTANT TELEPHONE NUMBERS

Emergency	112
Fire Brigade	239 687 110
Local Military Police	239 687 140
Accommodation	+351 916408008
Transportation	+351 915974010
Sport matters	+351 932080306

During the Regatta, please feel free to contact the Regatta Organizing Office for any additional information located in the Administration Building

GENERAL PROGRAMME

Saturday, August 18th

Arrival of Teams

Sunday, August 19th

Arrival of Teams

Accreditation

Monday, August 20th

Arrival of Teams

Accreditation

Tuesday, August 21th

Arrival of Teams

Accreditation

Paracanoe Team Leaders Meeting [15:00 at Secondary school]

Canoe Sprint Team Leaders Meeting [17:00 at Secondary school]

ITOs` Meeting [18:30 at Secondary school]

Opening Ceremony [20:30]

Wednesday, August 22th

Paracanoe Races

Thursday, August 23th

Canoe Sprint & Paracanoe races

Athlete's meeting (13:00 at athlete's lounge(5))

Friday, August 24th

Canoe Sprint & Paracanoe races

Saturday, August 25th

Canoe Sprint & Paracanoe races

Team Leaders Dinner[Quinta do Taipal]

Sunday, August 26th

Canoe Sprint & Paracanoe races

Closing ceremony

VENUE SCHEDULE

The course will be officially open for training from Saturday, August 18th.

Before this day, requests have to be made direct through the city hall at desporto@cm-montemorvelho.pt

Course opening times

Venue

Opening 8:30 a.m. until August 21st. After that 7:00a.m.

Closing 8:00 p.m.

Training Time Table

During training days 8:30 a.m. – 8:00 p.m, excluding August 21st. Course closes at 5pm on this day.

During race days from 7:00 a.m. until 30 minutes before the first start / 15 minutes after last race until 8:00 p.m. On August 22th, it will be possible to train between 600 and 2000 meters in the main channel during paracanoe races.



TEAM FACILITIES AND SERVICES

There are 3 different areas where teams will be staying, situated in the Team quarters:

1. The Teams' village, outside the main building and the teams' main entrance to the venue, and where most services for teams are situated.
2. The main building, where the hangars are, shower rooms, gymnasium and other facilities are situated.
3. The Team quarters front, where the boat racks are, ID control(22), and first boat control(14) are situated.

HANGARS

Teams will be divided into 15 hangars, according to the maximum number of 100 persons allocated to each hangar. This division is identified in each hangar front entrance.

There will be a table with the hangars division to be distributed in the week before the competition.

Each hangar will have a dressing room 3x3 meters, plus a tv screen to follow the races, a paddle holder system, tables, chairs, a water machine and limited power supply*.
All teams sharing the same hangar must share all these facilities.

It is totally forbidden to store boats inside the hangars.

You can access the hangars from the front or the back of the main building, as all doors will always be open in both sides. The back of the hangar can be partially closed, to avoid wind, but please do not close it totally.

There will be 2 official paths in the hangars zone for teams to move from the teams' village to the front of the venue, without using their own team hangar. It's in hangar 0, next to the Men's shower room and in the opposite side, next to the paracanoe centre.

*Please use this plug as emergency only. Power supply on this area is limited. Please use the team village zones for more power.

BOAT STORAGE

There will be a common boat storage area, in front of the hangars. No division per team will be made. There is space for more than 1000 boats.

Two different structures will be available: the usual portable structures and, among those, new fixed structures. Also, please place K4/C4 boats closer to the water structures.

COURSE PONTOONS

There are 5 pontoons at the venue, please take note and respect how they are divided.

Pontoon 1- ITO's Catamarans

Pontoon 2 - Warm up

Pontoon 3 - exit the water after the races

Pontoon 4 - official water access for the races (ID Control)

Pontoon 5 - On site security boats



RESTAURANT

Lunch will be served at the venue for all teams that booked the full package with the OC. The restaurant(13) will be open from 19th August to 26th August.

The restaurant is for exclusive use of Teams and ICF sponsors

Everyone must show their accreditation at the restaurant entrance for control purposes. Without the accreditation card no one will be allowed to access the restaurant.

There will be 2 self-services lanes.

Volunteers will help paracanoe athletes if needed.

There will be a fish dish, a meat dish, and a vegetarian dish available every day. The vegetarian dish will have a limited number of meals per day.

Salad buffet will also be available.

The daily menus will be displayed at the restaurant entrance

The OC kindly asks all teams to put the trays in the cleaning area at the end of each meal.

BOAT REPAIR

It is confirmed the presence of the main boats and paddles manufactures at the venue. They will be situated in a special area inside the teams' village.

Access is limited to people with zone 2 accreditation.

CHANGING AND SHOWER ROOMS

There are 3 shower rooms(15) in the main build, two for men and one for women, available to all teams. The access is made from the teams' village.

Lockers will be available on a first come first serve basis. There are a limited number of lockers available.

Extra services will be available in this area. SAUNA and TURKISH BATH will be available without any pre-booking. Responsible use is advised.

Also, a 6 persons jacuzzi will be available, but limited to pre-booking schedules. Bookings must be made at least 1 hour in advance and limited to a maximum of 6 persons for each 15 min use. Every day it will be closed for two hours due to maintenance, in which it will not be available to bookings.

SANITARY FACILITIES

Sanitary facilities(15)(8) for the exclusive use of teams will be available inside the shower rooms. Also, portable sanitary facilities will be available in the teams' village.

Inside each shower room, there is one handicap toilet, plus one in the main entrance of the public access

REST AREAS

OC provides a special athletes lounge (5) in partnership with NELO located in the teams' village. It includes a 3x2 meters screen to follow the races, resting areas and some happy hour gifts from local sponsors. It is also equipped with air condition.



GYMNASIUM

The gymnasium (16), located in the main building will be free of charge, without any kind of pre booking. Access is made from the teams' village area.

Responsible use is advised, including no loud music.

FIRST BOAT CONTROL

According to the ICF Rules, there will be a 1st boat control area(14), where athletes can measure their boats. ITOs will be checking and tagging the correct measures of each boat.

There will be a free weigh machine at this location from 19th to 26th of August.

Pre-booking is required with the Competition committee.

PARACANOE CENTRE

At the end of the main building, near the teams' restaurant and hangar 16, you can find the paracanoe classification centre(12).

This area will open on 18th of August, according to the bookings made by the National Federations.

PARACANOE CLASSIFIERS AND STAFF

John Edwards (CAN)	Technical Delegate
Maria Fátima Fernandes (BRA)	Chief Classifier
Beata Urbanska (POL)	Medical Classifier
Julie Gray (GBR)	Medical Classifier
Diego Doga (ITA)	Technical Classifier
Yann Le Carrer (FRA)	Technical Classifier
Dr. Zoltan Bejek (HUN)	Medical Classifier
John Court (GBR)	Technical Classifier
Jean-Christophe Gonneaud (FRA)	Assistant Tech. Del.
Anja Pierce (USA)	Mentee Classifier
Tetsu Sakamitsu (JPN)	Mentee Classifier



INFO POINT

This structure will be located inside the athletes Lounge.

The Info Point (4) aims to help all Teams in all questions that may arise, including crew changes forms. "The deadline for Crew Changes is 14:00 on 21st August – they should be handed at Info Point."

There will be a board where the start lists, the results and other important information will be pinned. There will be one pigeon hole for each team to place specific information. We ask Team Leaders to regularly check their pigeon hole.

The Info Point will be open according to this schedule:

- 12th – 20th August from 08:30 to 20:00
- 21st August from 07:00 to 17:00
- 22nd – 25th August from 07:00 to 20:00
- 26th August from 07:00 to 19:00

MEDICAL CENTRE, FIRST AID, AMBULANCE AND LOCAL HOSPITALS

The medical centre(17) is located at the main building, next to the gymnasium(16).

A doctor and a nurse will be available in this facility during all competition days.

An ambulance will also be available from Sunday 18th August.

All on site assistance is included in the participation fee.

Evacuation to other external facilities as local hospitals will be charged to each athlete's NF or to his own insurance.

Closest hospital to the venue is Figueira da Foz.

address: Av. 12 de Julho 275, Figueira da Foz

Telephone: 233 402 000

Main hospital of the region is in Coimbra, named Centro Hospitalar e Universitário de Coimbra.

Address: Praceta Prof. Mota Pinto, 3000-075 Coimbra

Telephone: 239 400 400

ADDITIONAL TEAM AREAS AND SERVICES

Extra areas and services will be available on site at the Teams' village, including:

Coach corner(6) – An area where coaches or other team members can follow a 2nd broadcast of the races, simulating the cycle path view of the race. Only side view cameras are used for this broadcast.

Relax zone(9) – An area, sponsored by rocktape, with individual massage rooms for teams as well as a massage/relax service provided by this brand.

Team services(10) - An area where teams can find microwaves, ice machine, laundry services and some more kitchen accessories. Some of these services are provided with a fee.

Teams own tents – There will be a special place for teams that pre booked the installation of portable tents. If your team did not book it in advance please do not install anything without requesting it to the logistics department chief, Manuel Preto.

For those who booked, please come to us before starting to install them.

Teams bags drop(3) – Upon arrival all teams are requested to enter the Venue using the teams' village entrance. There you will find the bags drop container, to leave your bags when you are coming from the airport or leaving to the airport on that day.

A BIKE RENTAL paid service will also be available, inside teams' village. Prices are

1 day of rental -----	15,00 €
2 days of rental -----	28,00 €
3 days of rental -----	40,00 €
4 days of rental -----	48,00 €
5 days of rental -----	55,00 €
6 days of rental-----	63,00 €
7 days of rental-----	70,00 €
8 days of rental-----	72,00 €
9 days of rental-----	72,00 €
10 days of rental-----	80,00 €
More than 10 days of rental-----	8,00 € per bicycle/per day

Bike Path – There will be a bike path along the course, on the opposite side of the finish tower, available for coaches to follow the races. We do not advise this, due to the risk of accidents, but it will be possible, within a certain limit.

Teams with more than 5 athletes registered will have access to 2 bike path cards. Teams with 5 or less will have access to one bike path card.

Free water – Water machines will be in each hangar and are free to use. No plastic cups will be provided to avoid pollution. Free bottles will be available at the info point for all athletes.

TEAMS' PARKING (VANS AND TRAILERS)

At the venue parking lot there is a special parking for teams accessed only with the correct identification tag in the vehicle. This tag will be collected by the NF team leader at the accreditation centre.

Teams with more than 8 athletes will get two parking tags. Smaller teams will get one.

When arriving for the first time to the venue, teams are requested to park the vehicle in the public area.

Teams with more vehicles can park at the public parking lot, that will have plenty of space.

Trailers parking will be situated before the teams' village. Boats must be taken from there and moved into the venue manually.

The access of this boats to the venue must be done from the service entrance, near service centre, and from the path between hangar 16 and paracanoe centre.

There will be one open window to take the trailers inside the team quarters to unload until 21st of August at 12:00. Authorization must be made under request at info point. For load the trailers, there will be a service gate after 14:00 on Sunday 26th of August.

LIABILITY

Participants are responsible for acquiring insurance for equipment and persons. The OC shall not be held responsible for any damages in the venue area.

SPORT MATTERS

TEAM LEADERS MEETING

The team leaders meeting for both Paracanoe and Canoe Sprint will be held in the centre of Montemor-o-Velho. Access map below.



Montemor-o-Velho secondary school
Address: Largo Nossa do Desterro, 3140-909 Montemor-o-Velho

Both meetings will take place in August 21st, with the paracanoe at 11:00 and the canoe sprint at 16:00. A special shuttle bus will be available from the venue 30 minutes before each meeting. The same bus will take all team leaders back to the venue after the meetings.

Canoe Sprint team leaders will have dinner available at the venue, after team leaders meeting, so they can attend the opening ceremony at 8:30pm.

All documents for the team leaders meeting will be provided with the team leaders' pack, to be collected at the accreditation.

- Competitors List
- Provisional Start List
- Provisional timetable

PARACANOE

EQUIPMENT PASSPORT

All athletes competing must complete and upload an equipment passport on the classification upload platform. If the equipment passports are not completed and uploaded, the athlete will not be allowed to race. The equipment passports will be checked during classification and before each race. If the equipment does not match the equipment passports, the athlete will not be allowed to race.

If the athlete has sent an equipment passport before but has changed some equipment, a new equipment passport must be uploaded on the classification upload platform and the changes must be specified.

If the athlete has been given a confirmed status and are changing the equipment, the Chief Classifier will determine if the changes are approved.

The equipment passport form is available to download from the Paracanoe section of the ICF website and must be uploaded until August 15th

Paracanoe administration fees

According to the ICF regulations, Paracanoe teams attending the World Championships are subject to the fees noted in the table below. Fees will be calculated from the ICF's SDP entry system and will be invoiced by the ICF office after the event directly to each National Federation.

Team size	Euros
Less than 4	100
Less than 7	200
Less than 12	300
12 or more	400

Spray skirts/Spray decks are not permitted for Paracanoe classification or Paracanoe races unless approved by the Chief Official due to inclement weather conditions. Kayaks are only permitted to have one rudder under the hull. Hence, skegs and/or projecting keels are not permitted. Rudders may be fixed.

Kayaks will be allowed weed deflectors in front of the rudder.

Only stabilizing pontoons are permitted as modifications for stability. Va'a hulls are permitted to be concave. Rudders, skegs and projecting keels are not permitted.

For a full reading of the ICF Paracanoe Competition Rules and Classification Rules & Regulations, go to:

<http://www.canoeicf.com/discipline/paracanoe>

NF's are required to provide their own boats for their classification. The ICF is unable to provide a boat loan service. It is recommended that Federations who need to borrow boats for the competition or for classification make boat loan arrangements early with boat manufacturers or event organizers.

ID Control

The ID control will be made with digital control system, in pontoon number 4.

Accreditation card is mandatory to access the ID Control.

All **boat numbers** will be delivered only when the boat goes into the ID control. It will be given by a Volunteer inside the ID Control. Boat numbers must be returned at 2nd boat control or at exit pontoon. There will be identified buckets available.

Athletes must wear their body numbers "BIBS" (in the back) in all races. If any athlete loses his number he should go to the info point to request a new one.

ITOs will also check the country code stickers in all boats as well as athletes name stickers.

Please take note that both country and athletes name stickers are mandatory.

<https://www.canoeicf.com/canoe-sprint-race-information>

Take note that the OC WILL NOT PROVIDE THESE STIKERS.

All BIBs will feature the Athletes names.



2nd boat control

At the end of each race, selected lanes will be called for a 2nd boat control(23) to measure the boats.

All selected boats are requested to attend.

2nd boat control is located on the left side of the finish line.

Sports presentation

Information about the sports presentation for A finals will be distributed to teams during team leaders meeting.

Start procedure test

There will be test start procedure, on August 20th at 1000 meters, and on August 21st at 500 meters, from 14:30 to 15:30.

Crew Changes

The deadline for Crew Changes is 14:00 on 21st August – they should be handed over at Info Point (4).

Anti-Doping

ICF and local OC will be handling anti-doping tests during the world championships, for both Paracanoe and Canoe Sprint.

Athletes will be notified at the second boat control, by one identified chaperon.

Dr.Don MACKENZIE Chief Medical Officer of ICF will be in charge for the anti-doping.

MEALS

OC will provide a full board meals pack for all teams who have booked accommodation with us.

Breakfast is included and will be provided in all accommodation categories.

Lunch is provided at the venue, at the teams' restaurant(13).

Dinner is provided in all accommodation categories at the chosen accommodation

Schedules:

Breakfast

Until 22th August - 7:00 – 10:00

From 23th to 26th – 6:00 – 10:00

Lunch

11:30 -15:00

Dinner

19:00 to 21:30



✦ TRANSPORTATION

Transportation services are divided into two main systems. One is the airport shuttle system and a second service, the daily shuttle system to and from the venue to the hotels.

There will be 6 lanes according to the accommodation of your Team.

FIGUEIRA

Lane Blue

- Hotel Sottomayor (1st stop) & Eurostar Hotel (2nd stop)
- Average time from bus stop 1 to the venue around 40min

Lane Red

- Hotel Mercure; Sweet; Wellington; Costa Prata
- One stop in front of Hotel Mercure
- Average time from bus stop to the venue around 30min

QUIAIOS

Lane Green

- Hotel Quiaios
- One stop in front of the Hotel
- Average time from bus stop to the venue around 45min

COIMBRA

Lane Yellow

- Hotel Tivoli; D.Inês & Vila Gale
- 1st stop at Hotel Tivoli and 2nd stop in front of Hotel Vila Galé
- Average time from bus stop 1 to the venue around 45min

Lane Purple

- Agraria University (1st stop); D.Luis (2nd Stop) e River Suites (3rd stop)
- Average time from bus stop 1 to the venue around 45min

SOURE

Lane Orange

- Hotel Termas do Bicanho
- Average time from bus stop 1 to the venue around 30min

In all lanes, during competition days, the first bus arrives at the venue 1h30min before first race.

Provisional shuttle system schedules can be found at the end of this document.

Updated shuttle tables will be always updated online at canoesprintportugal.com in documents area.

Using the android and IOS App you will be able to follow all bus lanes.



✦ ACCOMMODATION

Check in after 14:00.
Check out until 12:00.

The hotels may ask for a deposit. The OC is not responsible for extra costs like mini bar, any extra meals, lunch at the hotel, etc.

✦ ACCREDITATION

As already published in the official bulletin for all NFs, OC has set a rule of procedure for the arrival of teams.

If you arrive at the city
of the event:

between 9:00 and
12:15

between 12:15 and
14:00
(The Accreditation
Centre is closed)

between 14:00 and
15:00

between 15:00 and
19:30

between 19:30 and
00:00
(The Accreditation
Centre is closed)

between 00:00 and
9:00
(The Accreditation
Centre is closed)

If your accreditation
process is completed:

Destination: venue
Lunch: at the venue
Team Leader: goes to the Accreditation
Centre to pick up the kit

Destination: venue
Lunch: at the venue (the team will be
accompanied by a member of the HOC)
Team Leader: goes to the Accreditation
Centre at 14:00 to pick up the kit

Destination: venue
Lunch: at the venue
Team Leader: goes to the Accreditation
Centre to pick up the kit

Destination: venue or hotel
Team Leader: goes to the Accreditation
Centre to pick up the kit

Destination: hotel
Team Leader: goes to the Accreditation
Centre from 8:00 the next day to pick
up the kit

Destination: hotel
Team Leader: goes to the Accreditation
Centre from 8:00 to pick up the kit

If there is a problem with
your accreditation process:

Destination: venue
Lunch: at the venue
Team Leader: goes to the Accreditation
Centre to solve the process issues

Destination: venue
Lunch: at the venue (the team will be
accompanied by a member of the HOC)
Team Leader: goes to the Accreditation
Centre at 14:00 to solve the process issues

Destination: venue
Lunch: at the venue
Team Leader: goes to the Accreditation
Centre to solve the process issues

Destination: venue
Team Leader: goes to the Accreditation
Centre to solve the process issues

Destination: hotel
Team Leader: goes to the Accreditation
Centre from 8:00 the next day to solve the
process issues

Destination: hotel
Team Leader: goes to the Accreditation
Centre from 8:00 to solve the process
issues

Accreditation centre(19) is located in the main building, at the right end, facing the parking lot and the teams' village. Entrance is next to the gymnasium hall.

The accreditation will follow three steps:

- 1st Confirm payment/provide payment;
- 2nd Confirm accommodation;
- 3rd Receive Accreditation Card;

Only team leaders are responsible to get all the accreditation cards from each NF. A separated team leader for paracanoe and canoe sprint will be accepted.

If a photo of one or more team members is missing, it will be requested to the team leader. Photos are mandatory, so athletes may be required to come to the accreditation centre upon request to the team leader.

Team leaders will get a backpack with the team leaders' package including:

- Competitors List
- Country List
- Provisional start list
- Provisional timetable
- Crew changes form
- Team Leaders manual
- Accreditation cards
- Body Numbers(bibs) plus safety pins
- Teams Parking pass
- Departure form

There will be 8 zones for the access control.

- 1 – Officials Area – Only team leader will be given this access to be able to go into the finish tower and competition committee.
- 2- Competition area – All team members will have access to this zone.
- 3 – Team Quarters - All team members will have access to this zone.
- 4 – TV areas. Limited and temporary access will be granted to any invited team members to this area by broadcasters.
- 5 – Media Areas. Limited and temporary access will be granted to any invited team members invited by news agencies.
- 6 – Operational areas. No access for teams to this area
- 7 – Vip Family. One access will be granted to the team leader of each NF.
- 8 – Vip Lounge. Access only to President, Vice president or secretary general of NF. A maximum of two accesses will be granted for free.

Extra access to Vip Lounge or Vip Family can be bought at accreditation centre. This access can only be used for NF members, team staff or country entities or accompanying persons.

Vip family access (free soft drinks, coffee and snacks) – 35€ for the whole competition days.

Vip Lounge access (free drinks, coffee, snacks and appetizer) – 50€/day

SCHEDULE

Sunday ,August 19th to Monday,	Wednesday, August 22th	Friday, August 24th	Sunday, August 26th
August 20th	8:30- 12:30	8:00- 12:30	8:00- 12:30
8:00- 12:30	14:00 – 19:00	14:00 – 19:00	14:00 – 16:00
14:00 – 19:00			
	Thursday, August 23th	Saturday, August 25th	
Tuesday, August 21th	8:00- 12:30	8:00- 12:30	
8:30- 12:30	14:00 – 19:00	14:00 – 19:00	
14:00 – 17:30			



✦ MEDIA AND MIX ZONE

There will be a media area, next to the finish tower, that will host more than 100 journalists from all over the world. Inside the media zone it will be set a flash interview area and a mix zone. Athletes and other team members can attend this area, by invitation and temporary access card.

All world champions are requested to attend at the flash interview, after each prize giving ceremony. Priority should be given to ICF TV and national rights holders.

✦ OFFICIAL CEREMONIES AND SOCIAL EVENTS

OPENING CEREMONY

The Opening Ceremony will start at 20:30 in the town castle and it will end at 21:30. This schedule aims to allow athletes attending the ceremony and still having their rest ensured.

We are sure this ceremony will be remembered in the future, so do not miss it. The OC has prepared a unique show, including live orchestra and a percussion international performance, followed by the special made video mapping presentation of the event.

Team Leaders will have dinner at the venue (due to the late team leaders meeting) and then they will be driven directly for the ceremony from the venue to the castle. Teams delegations will have bus shuttles operating between their hotels and the castle.

MEDALS CEREMONY

The medals ceremony will take place in front of the public stands, according to the timetable of events.

Preparation area will be on the ground floor of the 2nd tower(28) and it will include dressing room. All team leaders are asked to take the uniforms of each medallist to this area.

CLOSING CEREMONY

IT will be held at the venue, near the podium area, 10 minutes after the last medals ceremony of 5000 meters.



✦ MISCELLANEOUS

BANKING

There is no ATM on site. The closest is 3km away in the village centre.

Card payments will be accepted at the accreditation, tickets and merchandising.
Visa and other credit cards fees will be charged accordingly.

INTERNET & WI-FI

There will be free Wi-Fi for all team members around the venue. Password: gameofcanoeing.

Android and IOS APP

Official event app is available for free.

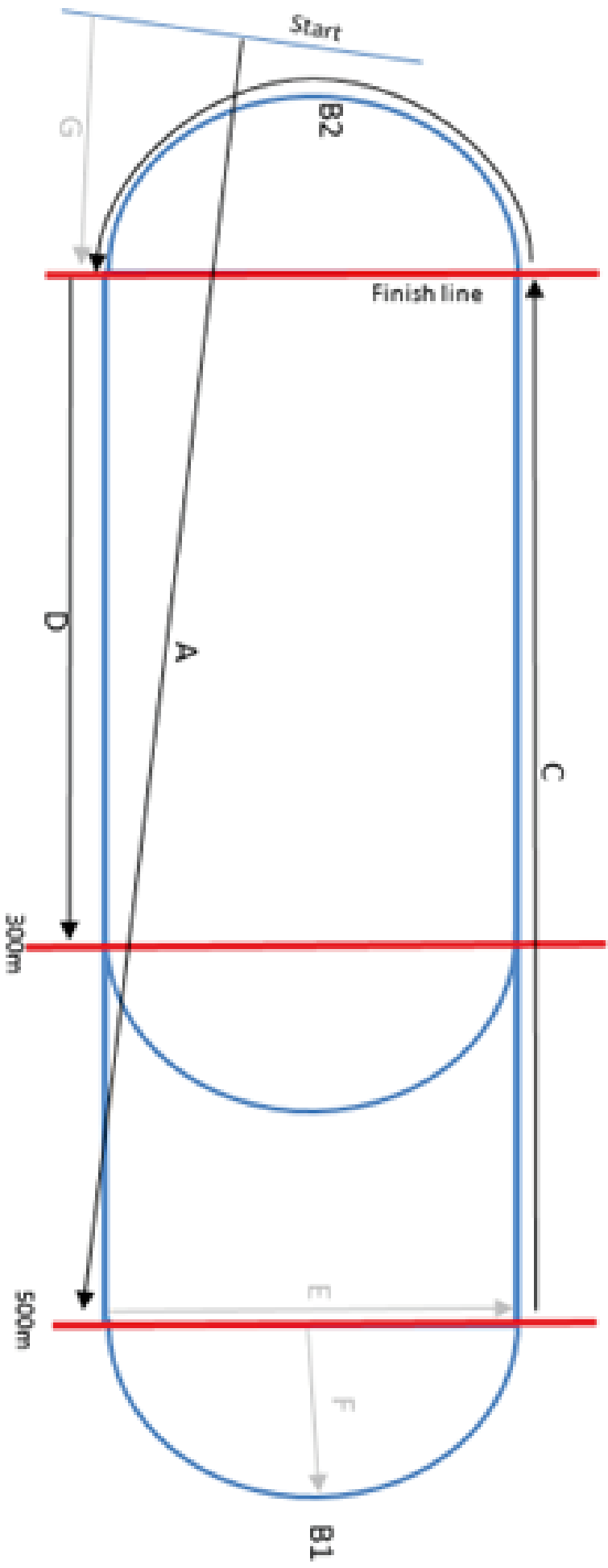
It features GPS bus shuttle tracking, news, start list and results.

<https://itunes.apple.com/pt/app/canoe-sprint-portugal/id538404044?mt=8>

https://play.google.com/store/apps/details?id=lambda.app&hl=pt_PT



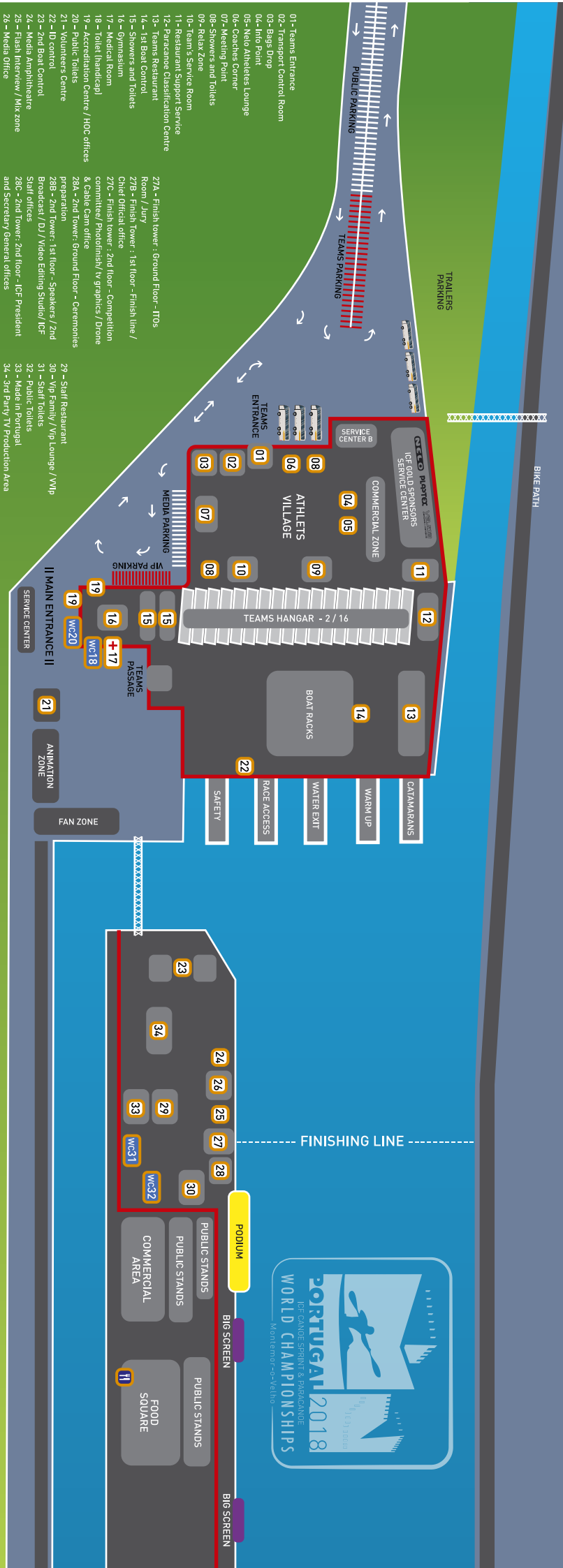
5000 MAP



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