**ICF Bid questionnaire for Canoe Slalom Masters World Championships**

* All candidates are asked to fill this questionnaire form and attach the nine (9) mandatory appendices.
* All candidates are required to read the Canoe Slalom technical deliverables for ICF ranking competition & Masters World Championships

# 1 – General Information

## 1.1 – Event title

* ICF Canoe Slalom Masters World Championships

Year: ……

## 1.2 – City Name

*This name will be in the event title*

## 1.3 – Proposed Dates

*The final date will be chosen by the ICF.*

## 1.4 – Is there another big event at this same period in your area?

## 1.5 – Information about the candidate city

*General information such as name, major statistics, weather and main features*

## 1.6 – Key personnel within the Organising Committee

*This list must include the name and contact details of the person in contact with the ICF.*

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Email Address** |
| **NF Contact person** |  |  |
| **HOC Competition Manager** |  |  |
| **HOC Technical Organiser** |  |  |

# 2 – Operation budget

**Mandatory appendix to provide: operational budget based on the template**

The budget must include:

* ICF hosting fee: no fee
* Contingency plan reserve: minimum 5% from the total amount of your provisional Budget

# 3 – ICF technical deliverables acceptance

## 3.1 – Principle

By ticking this box, you acknowledge and agree to deliver this competition according to all mandatory deliverables described in the “ICF technical deliverables for ICF ranking competition & Master World Championships”

# 4 – Entries system and Participation fee

## 4.1 – Principle

By ticking this box, you acknowledge and agree to use the ICF online entry system dedicated to “open” competition. The ICF will retain 20€ per entry (1 athlete = 1 entry).

## 4.2 – Participation fee

By ticking this box, you acknowledge and agree the participation fee that each athlete must paid to enter in the competition:

|  |  |  |  |
| --- | --- | --- | --- |
| **Number of events entered** | 1 | 2 | 3 |
| **Participation fee** | 70€ | 90€ | 110€ |

# 5 – Immigration and Custom Procedure

## 5.1 – Visa requirements

*Please provide a document from the ministry of foreign affair website with the list of the VISA policy for each nation.*

## 5.2 – Customs regulations

*Measure that will be put into place to facilitate the process (e.g. Sport Equipment)?*

# 6 – Venue Homologation

## 6.1 – Field of play and technical characteristics

|  |  |
| --- | --- |
| Name of Course |  |
| Competition Course length |  |
| Competition course drop |  |
| Competition course flow |  |
| Water regulation on course |  |

**Mandatory appendix to provide: Detailed map of the field of play**

## 6.2 – Was your venue homologated by the ICF?

* Yes
* No

## 6.3 – What is your venue or facility main weakness and how you plan to solve or diminish its impact?

## 6.4 – Contingency Plan

*What is your plan for alternative location in the event where a change of location would be needed (could be in another country)?*

**Mandatory appendix to provide: letter of support from the owner of the alternative venue**

# 7 – Accommodation

*Please complete the table below (maximum 30 minutes by car from the venue).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Hotel Name | Standing | Range Price | Number of beds | time from venue | Hotel Website |
|  | ★/ Hostel |  |  |  |  |
|  | ★★ |  |  |  |  |
|  | ★★★ |  |  |  |  |
|  | ★★★★ |  |  |  |  |
|  | Camping |  |  |  |  |

# 8 – Athletes services (on site)

## 8.1 – Which optional services do you plan to provide to athletes and delegation?

# 9 – Legacy

## 9.1 – What is the public opinion toward the sport event and what is the legacy that will be left to the community once the event is over?

# 10 – Sustainability

## 10.1 – Have you planned specific actions regarding environment, social and economic topics? If yes, please describe as detailed as possible.

## 10.2 – Is that possible for you to place refill water stations and distribute reusable bottles to athletes and volunteers instead of handing over plastic bottles?

## 10.3 – In case you are providing catering to athletes and volunteers, do you plan to serve food on plates  (no pre-packed meal) and with no plastic cutlery, plates or glasses ?

# 11 – Mandatory Appendices

*All listed appendix must be provided attached to the questionnaire (same numbering).*

* Appendix 1: Agreement of the National Federation
* Appendix 2: Agreement of the host city
* Appendix 3: Agreement of the owner of the venue
* Appendix 4: Letter of support from the owner of the alternative venue
* Appendix 5: Letter of support from other financial partners listed in the operational budget
* Appendix 6: Operational Budget
* Appendix 7: Detailed map of the field of play
* Appendix 8: Venue layout map with all areas
* Appendix 9: map with the location of airports, rail network and roads to the venue/city

APPENDIX 1

Agreement of the National Federation

**We hereby declare our intention to host an event as indicated above based on the ICF organising terms including event contract, annexes, ICF Technical Deliverables and ICF event Manual.**

National Federation

Concerned competition

Name of the President/ CEO

Date

Address

City

Telephone

E-mail Address

Signature