

2017 ICF Canoe Slalom World Cup LA SEU D'URGELL Team Leaders Meeting

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1. Welcome, Introduction of Race Officials

Role	Name
Jury Chair	TBD
Jury Member	TBD
Jury Member	To be nominated from Team Leaders
Competition Manager	Ramon GANYET
Chief Official	Jean Michel PRONO
Chief Judge	Sue NATOLI
Technical Organiser	Francesc GANYET

2. Roll Call of delegations

Calculation of simple majority should a vote be required. Chief Official also has a vote and in case of a tied vote the Chief Official has the casting vote.

AND	CZE	MAR	SUI
ARG	ESP	NED	SVK
AUS	FRA	NEP	SWE
AUT	GBR	NOR	THA
BEL	GER	NZL	TOG
BRA	HUN	POL	UKR
CAN	IRL	POR	USA
CHI	ITA	RUS	
CHN	JPN	SEN	
CRO	KAZ	SLO	

3. Approval of the Agenda

4. Competition Schedule

- See competition Schedule version 2 attached in appendix 1
- Official training ends on Thursday the 7th at 14h15.
- Version 3 posted on event website on Wednesday 6th September in the afternoon.

5. Venue & Course Information

Name of Course	Parc Olímpic del Segre
Competition Course length	280m
Competition course drop	6.5m
Competition course flow	10 cumecs
Water regulation on course	Pumped

See venue Map attached in appendix 1

6. Confirmation of Start list and distribution

Official start list will be distributed:

- On the event website in live results by 4pm Wednesday 6 September.
- 2 copies will be in the Nation boxes by 5pm Wednesday 6 September

7. Appointment of Jury

Team leader representative	TBD
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8. Selection/Announcement of Course Designers

A. Canoe Slalom World Cup

HOC federation nomination	TBD
CSLC nomination	TBD

B. Extreme Canoe Slalom

CSLC nomination	Jean-Michel PRONO (ICF)
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9. Course Design timetable

Heats and Semi final / Final course map will be distributed in the nation by 14:30 Thursday 7 September.

10. Installation of the Heats and Semifinal/Finals course

- Heats course will be set by 17:00 Thursday 7 September.
- Semi final / Final course map will be set by 19:30 Friday 8 September.
- Demonstration runners may be on the course 45 minutes before the demonstration runs start to assist the Course Designers fine tune the course.

11. Closing of the course

The course is closed following the end of official training until the end of the competition.

12. Course approval

- Call for nomination from the Coaches/Team Leaders to be an "observer" to the Course Approval Committee

Team leader representative	TBD
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- Course approval will take place immediately following the demonstration runs at the end of the course near the finish line.

ICFslalom



13. Demonstration runs

A. Demonstrators

Event		Heats	Semi finals / finals
K1M		Marc Moragues	Cristian Tobio
K1M		Jordi Cadena	
K1W		Júlia Cuchi	Irene Egües
K1W		Laia Sorribes	Carmen Costa
C1M	Left	Jordi Tebé	Pau Etxaniz
C1M	Right	Adrià Martin	
C1W	Left	Miren Lazkano	
C1W	Right	Carla Carrillo	
C2M	Front left	Xavier Ganyet	Jordi Domenjó
C2M	Front right	Pol Vidal	Pol Berenguer

B. Schedule for Demonstration Runs

Activity	Day	
Heats Course Tuning (45 min before demo)	Thursday 7 September	16.30
Heats course demonstration in sections		17.15
Heats course demonstration full length		18.05
Water off		19.35
Semi-final / Final Course Tuning (45 min before demo)	Friday 8 September	18.55
Semi-final / Final course demonstration in sections		Not scheduled
Semi-final / Final course demonstration full length		19.40
Water off		21.10

14. Bib Distribution

A. Canoe Slalom Events

- Training bibs must be returned to the race office before competition bibs will be distributed.
- CSL Competition bibs will be available from the race office between 12:00 - 17:00 on the Thursday 7 September.
- A bib deposit of 100 euro per nation is required on collection of the bibs.
- CSL Competition bibs must be returned to the race office following the competition for the return of the deposit.
- The ICF logo goes to the front.
- The bibs are allocated in the following way:

K1M	201 - 299	C1W	101 - 199
K1W	301 - 399	C2M and C2Mx	1-99
C1M	401 - 499		

B. Extreme Canoe Slalom Events

- For CSLX time trials bibs will be available from the race office between 12:00 – 12:30 on the Thursday 7 September.
- For CSLX final phases bibs will be distributed in the start area on the left bank just before the start.

15. Race Progression

Event	HR1 to SFR	HR2 to SFR	Total in SFR	SFR to FR
K1M	30	10	40	10
K1W	20	10	30	10
C1M	20	10	30	10
C1W	20	10	30	10
C2M	14	0	14	10
C2MX	2	0	2	2

- Final decision for C2MX will be done after start list review.

16. Start and Finish location and procedures

A. Pre start procedure

- There will be no pre-starter. Athletes will be responsible for getting themselves to the Start position on time.
- There will be a clock facing upstream into the warm-up area showing the race time and the next athletes to start.

B. Start

- Athletes may move to the start position once the previous Athlete has broken the beam but must be at the start position 15 seconds before their start.
- The start is located on the river left below the hut.
- Athletes must start facing downstream in front of the pontoon
- The beam line is located at the top of the first drop.
- At the start, there will be a countdown clock showing the time to start. There will be an acoustic signal (10 seconds before start - 4 shorts, 1 long - start).
- Athletes must start within 3 seconds of their start time.
- At all times, the athletes must follow the Starter's instruction or they may be disqualified for the run.

C. Finish

- The finish beam is located at the finish hut.
- The beam line will be appropriately indicated.
- Athletes must exit via the ramp at Equipment Control to pass through equipment control, kiss and cry and the mixed zone.
- Athletes must not leave the finish zone until dismissed by the Equipment Control Judge once they are no longer needed for the ceremonies, anti-doping or equipment control.
- During the finals, the leading athletes must proceed to the "Kiss and Cry" area located after equipment control where TV will interview them. There will be access to the broadcast feed in this area. If they drop out of the lead the new leaders will replace them. They then proceed via the mixed zone back to the Athlete area.

D. Start Interval

Competition Phase	Start Interval
Qualification Heats	60 seconds
Semi-final	120 seconds
Final	150 seconds

18. Results

- SiwiData will compile the results using Canoe 123.
- Results will be posted on the official notice at the enquiry desk
- Any result listed with "*" against the competitor's name indicates the score is under review and is pending. The list of Athletes scores "under review" is available at the enquiry desk.
- Live results web address is <https://www.canoeicf.com/canoe-slalom-world-cup/la-seu-durgell-2017/rankings-results>

19. Location of Enquiry / Protest desk, Protest fee

- The Enquiry desk is located in a tent which is next to the gym - media area (Red square letter P on the map)
- The protest fee is 75 euro or equivalent in local currency
- Access to this area is limited to accredited Team Leaders only.
- An Enquiry is considered only when submitted within 5 minutes after the competitor's checklist is posted.
- Each Team may make one enquiry per boat per event. If the enquiry is upheld the Team retains the ability to enquire again on the same boat.
- Once the Chief Judges decision is made following an enquiry on a judging matter, that decision is final and teams are not able to proceed to a protest.
- In the event of a protest for any non-judging matters, the protest fee is returned if the protest is upheld. If the protest is not upheld (denied), or the Team Manager withdraws the protest, the deposit is forfeited to the Organising Committee.

20. Technical Video Service

A. Key periods

- The Technical Video Service will be available at the TVS room located on the basement of the main building from 15:00 Thursday 31 August.
- Please ensure your team comes between 15:00- 16:00 Thursday 31 August to check their equipment with the signal.
- Remember: to ensure all the systems are working under full load, Teams need to be set up at least 30 minutes prior to the competition each day – even if you are not competing until the afternoon.
- The Heats demonstration runs **only** full length will be filmed and distributed.
- The Semi-final/Final demonstration runs (full length) will be filmed and distributed.
- Team members must stay outside cameras view during the filming of demonstration runs

B. TVS area

- There will be a standard TVS system with 2 lines of **digital HD PAL** video feed. This will be available through HD-SDI connection. There will also be 2 TV screens with the technical video feed (even, odd).
- Access to TVS tent will be limited to teams' technical staff responsible for capturing video and one Athlete at a time (please, no athletes in wet clothing).
- The organisers will provide only one power socket (Euro standard) per nation, so please bring your own power strip if you need more sockets.
- Technical support: *Hans-Peter Weiss* (ICF TVS Coordinator).

C. How to access TVS?

1. Download solution

- Teams will be able to download from SiwiData server complete runs of athletes instead of capturing it themselves.
- For the download solution, all teams have to provide a LAN cable (min. Cat 5, and 8-10m long) with a nation label (e.g. SVK or Slovakia) on each plug.

2. Capturing solution

- For self-capturing solution teams have to provide 2 BNC cables (RG 59 or 60) minimum 4m long.

21. Medical Services location and availability

- Medical care will be provided by the Sant Hospital of la Seu d'Urgell, based on Passeig Joan Brudieu 8. (telephone +34973350050 - e-mail hospital@hospseu.es)
- There will be an ambulance & medical point during the competition just in front the Enquiry Desk.
- There will be an emergency medical doctor during the competition wearing a red bib and written at the back "Metge".

22. Water Safety and rescue

- The water rescue service will be located along the course as required. Please follow their instructions at all times.

23. Awards Ceremony, Time and Location, Dress requirement

Event	Day	Time
C2M, C1W, K1M Overall World Cup Winners	Saturday 9 September	15:05
CSLXW, CSLXM		17:15
K1W, C1M, C2MX	Sunday 10 September	14:40

- Athletes must wear national team uniform for the medal ceremony and may be accompanied by their Team Leader.
- Team leaders are required to ensure medallists are present at the meeting place at the square in between the main building and the grass least 10 minutes prior to the commencement of the ceremony.

24. Team Areas

- There are two athlete areas:
 - Parking area in the field next to the start
 - At the area which is between the kid's playground and the course. This is a self-managed area, so be respectful of other NF using that space.
- Boat storage is located at the boat racks in front of the warm up area
- We will provide the following services for athletes:
 - Water & snacks
 - Wireless internet
 - Toilet

25. Equipment measuring and post competition control

- Equipment Control is located at the end of the course in front of the 1st conveyor and is open for self-checking from Thursday at 7:15
- Post competition control will be and random checking will occur with all boats being checked during the Finals.

26. Doping control

- The doping control station is located upstairs in the main building at the 1st floor
- Athletes chosen will require their passport for identification purposes.
- Athletes will be notified for Doping Control in the Equipment Control area.

27. Extreme Canoe Slalom

A. Time Trials

- Time trials will be run without gates
- Time trials will be run on the CSL course (start and finish lines)

B. Briefing

- Mandatory athlete briefing: Saturday 9 September at 15:45. at the start area

C. Start Logistics for final phases

- Access to start will be the same as for CSL
- After finish Athletes need to paddle back up and return their boat to the start area as fast as they can.

28. Access / accreditation to the Venue

- The Accreditation Office is located at the ground floor of the main building
- The Accreditation fee is 105 EUR per person.
- Accreditation will be required from the morning of Friday 8th of September when access control commences.

29. Media access

- Along the course there will be some special areas for photographers

30. Car parking

- Car parking for Teams is located at the field near the start line.
- A map is given to show you how to get there
- Access to this parking is only with parking card distributed through the Accreditation Office.

31. Security

- Parc del Segre is a gated area and will be closed from 22h to 6h30 everyday.
- There will be surveillance during the night.
- The Organising Committee recommends not leaving anything valuable in the tents, the cars or at the competition venue. The Organising Committee will not accept liability in case of theft or disappearance of equipment from the site.

32. Opening Ceremony

- Location: Main Square in front of the town hall
- Commences at 20:00 Thursday 7 September and ends at 21:00
- Athletes should marshal in front of the Hospital at 19:45 and search their NF flag

33. Race office

- Race Office is located under the main building and is open from 8:00 -12:00 and then 15:00 – 19:00 each day until Sunday 10 September
- The phone number from the office is +34 973 360092
- Team boxes are located at the Race Office.

34. Official functions

A. Team leaders cocktail function

- **Location:** Town Hall
- **Time:** at the end of the opening ceremony

B. Closing meal

- **Location:** at the competition venue, near the boat racks
- **Time:** Sunday 10 september – 16:00
- pre-booking needed, deadline thursday 7 September – 19:00 at the race office.

35. Special information / requirements of this competition

- The channel is surrounded by fences that can only be crossed over by: ITO's, accredited person, security members and photographers in dedicated areas.
- It is forbidden for non-accredited persons to cross over the fencing.

36. ICF subjects