



Olympic Games TOKYO2020

Kasai Canoe Slalom Centre Pre-Games training

8-19 July 2021

Information Bulletin #1



TOKYO2020

- 1. Introduction.....2
- 2. Key dates and application timeline2
- 3. Documents to be submitted2
- 4. Eligibility.....3
- 5. Conditions for participation3
- 6. Conditions of use of the venue3
- 7. Accommodation and meals4
 - 7.1. Hotel 4
 - 7.2. Breakfast 4
 - 7.3. Lunch 4
 - 7.4. Dinner 4
 - 7.5. Additional needs..... 5
 - 7.6. Conditions at the hotel “limited interaction within a NF delegation” 5
 - 7.7. Laundry service 5
- 8. Boat transport from the airport to the venue5
- 9. Transportation from the airport to the hotel5
- 10. Shuttle service between the hotel and the venue5
- 11. Transportation from the hotel to the Olympic Village on 19 July.....5
- 12. Screening testing6
- 13. Purchase of daily necessities6
- 14. Payment procedures6
- 15. Cancellation policy6
- 16. VISA procedure7
- 17. Before your travel7
- 18. Contact Emails7

4. Eligibility

- i. NF who has earned an Olympic quota place for the Tokyo 2020 Olympic Games.
- ii. All relevant athletes and their officials (team leaders, team managers, coaches, training partners, medical staff and other staff). All other persons (e.g. children) cannot participate in the PGT.

5. Conditions for participation

- i. As a general rule, quarantine at the accommodation is required for three days after arrival, but athletes and officials may participate in the PGT during these three days if they meet the following conditions:
 - a. they must be tested daily for COVID-19 and remain negative
 - b. operate in strict compliance with the provisions of this document, the Playbook and future editions of the Operational Manual for COVID-19 Countermeasures in KSC-PGT.
- ii. Stay in a hotel (on a floor) designated by the Organising Committee, with access only to the competition venue (no going out, shopping at the convenience store and/or using restaurants). During this period ensure that the anti-corona measures described in the Playbook are followed in principle.
- iii. Only shuttles provided by the Organising Committee will be used for transport between the hotel and the venues, and the same clear-to-clean operation will be used as during the Olympic Games.
- iv. Teams may participate in the Pre-Games-Camp before, during and after the PGT, provided there is an agreement with the host municipality. However, the teams staying for even longer than 14 days in Japan for training camp must stay in the designated hotel during PGT as the same COVID-19 countermeasures apply to them.
- v. You must strictly adhere to the rules and regulations outlined in this document, the Playbook and future editions of the Operations Manual. Failure to do so may result in your team not being allowed to participate in the PGT or the Olympic Games, or the PGT itself not being able to be held.
- vi. Using public transportation (including trains and taxis) and/or car rentals are not allowed as required by the Japanese Government.
- vii. The use of bicycles is not permitted.

6. Conditions of use of the venue

The daily training pattern for PGT shall be as follows:

- i. Each NF will have two training sessions per day (1 hour each) divided into 3 groups. The grouping and the schedule will be produced by the ICF.
- ii. The fee for using the course will be 3,600 yen per hour per boat.
- iii. Due to the ongoing preparations for the Olympic Games at the venue, athletes and team officials are requested to stay out of the prohibited areas to avoid mixing with workers.
- iv. The storage of boat racks will be allocated per NF.
- v. The gate position will be moved after the last session only by the NFs of the last session. It will be reflected in the training schedule produced by the ICF.

- vi. A place to repair boats will be provided, but all repairs must be done by the participants themselves, using materials provided by them. Only grinders will be available at the venue.
- vii. No rescue service will be available at the venue. This is the responsibility of the NFs.
- viii. Ice-Baths may be used, but the Organising Committee must be consulted in advance (location, power supply, etc.).

7. Accommodation and meals

7.1. Hotel

- i. The designated hotel will be the **Tokyo Bay Tokyu Hotel**.
- ii. Link: <https://www.tokyuhotelsjapan.com/global/tokyobay-h/>
- iii. Tokyo 2020 has reserved designated floors for the PGT and will separate the flow of guests from the general public by using a dedicated lift.
- iv. Single rooms (no room sharing) will be used.
- v. Estimated price: JPY24,500 (Approx. €186) per person per day including:
 - a. Single room accommodation
 - b. Breakfast (see item 7.2)
 - c. Lunch (see item 7.3)
 - d. Dedicated banquet for breakfast and dinner for the whole NFs delegation (see item 7.2 and 7.4)
 - e. Airport transport for athletes to Hotel on the arrival day (see item 9)

7.2. Breakfast

- i. Breakfast is served in a dedicated banquet room with COVID-19 measures.

7.3. Lunch

- i. Lunch box will be provided at the hotel on 06 and 07 July.
- ii. Lunch box will be provided at the venue from 08 July to 19 July (menu to be confirmed) for the teams to eat in the athletes' tent or in the athletes' lounge.
- iii. In the interest of public health at the Olympic venues, it is not permitted to bring lunches to the venue or to take prepared lunch boxes back to the hotel. If lunch is to be taken at the hotel (e.g. for a half day's practice), it must be taken in each person's room using the same delivery service as for dinner at own expense.

7.4. Dinner

- i. Dinner by the delivery service can be taken in the hotel room or in the dedicated banquet room (same as breakfast).
- ii. Delivery service must be ordered and paid online by credit card and picked up at the PGT Tour Desk in the hotel.
- iii. If you take your dinner in the banquet it is forbidden to drink alcohol and to stay longer after dinner.

7.5. Additional needs

- i. Daily necessities, including supplementary food and beverages, may also be purchased through a separate delivery service (details to be announced).

7.6. Conditions at the hotel “limited interaction within a NF delegation”

Individual rooms may be used for meetings and physio treatments under the following conditions:

- i. Athletes of the same NF and their staff
- ii. Wearing a mask, a social distancing of at least 2 meters and to minimise communication time. No alcohol beverage.
- iii. General precautions as described in the Playbook Ver.-2 must be strictly observed.

7.7. Laundry service

- i. Self-service laundry (washing machine) at the hotel is not accessible during the PGT.
- ii. A laundry bag is available at the PGT Tour Desk. A bag has a capacity of 3kg (enough for about 30 T-shirts) and price about JPY6,500 (Approx.50 Euros)/bag. Payment must be made by credit card only.
- iii. If you drop off the bag at the PGT Tour Desk in the morning, you can pick it up at the Desk in the afternoon of the next day.

8. Boat transport from the airport to the venue

- i. Boat transportation will be provided by the Organising Committee at the team's expense.
- ii. Estimated amount; JPY 6,500 (Approx. 50 Euro)/boat. Final price will be informed based on Nominal entry results.

9. Transportation from the airport to the hotel

- i. Transportation from the airport to the hotel on 06 and 07 July will be arranged by chartered cars (COVID-19 countermeasures compliant).

10. Shuttle service between the hotel and the venue

- i. Shuttle buses will be provided between the hotel and the venue.
- ii. The shuttles will be scheduled to arrive at the venue one hour before the start of the morning training and leave one hour after the last training session.
- iii. A shuttle bus will run every 30 minutes for training sessions.
- iv. During lunch time, however, there will be less shuttles at intervals of 45 to 60 minutes.
- v. Please confirm the timetable at the PGT Tour Desk.

Estimated amount; Approx. JPY 2,400 (Approx. 18) Euro/person/Day. Final price will be confirmed based on Nominal entry results.

11. Transportation from the hotel to the Olympic Village on 19 July

- vi. After the morning session on 19 July, the NF delegation will move directly to the Olympic Village from the venue.
- vii. The NF delegation are requested to check out of the hotel after breakfast on 19 July.

12. Screening testing

- i. As per Playbook requirements, tests are carried out daily.
- ii. The samples will be taken by each participant under supervision of a specialist nominated by TOCOG in the designated room at the hotel. The date and time will be informed later.
- iii. The costs will be borne by Tokyo 2020 Organising Committee.
- iv. The response to the test results will be determined separately.

13. Purchase of daily necessities

- i. The Organising Committee will support the purchase of daily necessities for the athletes, who are not allowed to go out except to the training venue.
- ii. Each NF is requested to apply for this service at the PGT Tour Desk. A list of daily necessities (drinking water, snacks, toiletries, etc.) is available at the PGT Tour Desk. Payment is to be made with a credit card only.

14. Payment procedures

- i. Payment for accommodation, transport and course use fee must be made in advance and by the deadline of 15 June by bank transfer or with credit card after receipt of the invoice.
- ii. Payment for various delivery and cleaning services shall be made by credit card only per NF basis (not by individuals).

15. Cancellation policy

- i. In the event of a cancellation for reasons of your own accord (including in the case of cancellation due to COVID-19 infection) after the respective final deadline, cancellation charges will apply.
- ii. Cancellation fees for Hotel Accommodation/Transportation
 - a. 04 June – 21 June: 30%
 - b. 22 June – 29 June: 50%
 - c. 30 June and after: 100%
- iii. The course fee will be refunded if the session is cancelled (e.g. due to bad weather or course failure).
- iv. Refunds will be made as follows:
 - a. Before the start of the session: full refund of the session fee
 - b. After the start of the session: Refunds will be made in accordance with the rules and regulations for the management of the facilities.

16. VISA procedure

- i. The pre-valid card (PVC) will be used as the VISA and will also be needed to confirm entry to the venue.
- ii. Each team must obtain a PVC through its NF and must maintain close communication with its NF.

17. Before your travel

- i. The last Playbook “Athletes and officials” will be applicable.
- ii. Please refer to the chapter “Your journey” and the item “before your travel”.

18. Contact Emails

- i. Karla YOSHIOKA (Ms.): LiaisonKarla@gmail.com
- ii. Satoshi MASHIKO (Mr.): mashiko073972@mb.knt.co.jp
- iii. TOKYO2020 Canoe Slalom Team: csl-pre-games-training@tokyo2020.jp